

19 August 2020

REVISED BOOKABLE ROOM CAPACITY (TO ACCOMMODATE DISTANCING REQUIREMENTS)

Meeting Room Capacities revised to reflect social distancing measures (the below numbers have to include the tutor/lecturer)

	PNR	Memorial Room	Habakkuk Room	Harold Wilson Room	Meeting Room 5.1	SSC Lecture Theatre	SSC MR1	SSC MR2	SSC MR 1&2 (combined)	SSC Bastion	Seminar A	Seminar B	Large Lecture Suite	Music Room	Harper Room
Capacity Normal set up	16	20	60	12	9	100	10	12	22	120	12	12	8	8	30
Capacity (2x meter distancing)	5	8	12	6	5	14	3	4	8	8 (Can't be used if other rooms in SSC are in use at the same time)	5	4	3	4	6

Meeting rooms to be set up adhering to latest social distancing advice, marked out accordingly to assist with compliance. Cleaning to be carried out in accordance with the guidelines set up for Housekeeping team, and utilising a self-clean policy for all meeting room users.